

Be The Ultimate Assistant

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Be The Ultimate Assistant Ultimate Assistants These groundbreaking programs present the crucial combination of soft skills and the hard skills of computer technology to develop Ultimate Assistants. Two of the top trainers in the world, Bonnie Low-Kramen and Vickie Sokol Evans, MCT combine their knowledge to provide assistants the leading-edge skills, resources, and tools necessary to succeed as true executive business partners. Bonnie Low-Kramen: Be the Ultimate Assistant - Training ... "Be The Ultimate Assistant" is a must-have guide for all celebrity assistants, but especially for those who are aspiring to the role. The book includes enjoyable, amusing and

eye-opening stories that provide instructive lessons for those who work - or wish to work - for the famous, wealthy and powerful; it is those stories that make this book a page-turner. Amazon.com: Be the Ultimate Assistant: A celebrity ... Be the Ultimate Assistant's tips and guidelines are great to use for any type of assistant and proves to be a valuable resource, but what I loved most, is Ms. Low-Kramen's mission. Her mission is to educate the general public and reaffirm her peers on the positive aspects of the profession and it is felt through out the book. Be the Ultimate Assistant by Bonnie Low-Kramen Be the Ultimate Assistant on Apple Podcasts 10 episodes Bonnie Low-Kramen and Vickie Sokol Evans are passionately committed to

improving the global workplace through the training and education of assistants and executives. On their podcast series, Bonnie and Vickie will tackle burning workplace issues that are relevant and timely. Be the Ultimate Assistant on Apple Podcasts Be the Ultimate Assistant. Taming the Abrasive Manager is an ideal resource for managers, human resource professionals, coaches, and anyone who works for or with an abrasive boss. Be the Ultimate Assistant - Home | Facebook Strategies for functioning as a confident executive business partner to leaders and teams Communication tools for handling the most difficult situations and people Up-to-the-minute methods for organization and time-management Real-life

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Consulting is committed to diversity

and inclusion in the global workplace. We believe in supporting anti-discriminatory policies and practices as we work to build ultimate assistants inside workplaces where core values are rooted in excellence, belonging, and respect. Ultimate Assistant Training & Consulting Bonnie Low-Kramen I am the 25-year former assistant to Oscar-winning actress Olympia Dukakis and author of the best-selling “Be the Ultimate Assistant.” It would be my pleasure to have you join us for a transformational and truly life-changing two days of learning and networking. For other formatting issues, we’ve covered everything you need to convert ebooks.

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